

Meeting Minutes for Cardinal Leger School AGM Wednesday, Oct 1st. 2025

Attending: Ashley C (Chair), Carm Shim (Principal), Breanne Fiege (Vice-Principal), Dani S (Secretary), Elssa V, Stephanie Boom (Vice chair), Melissa R, Jessica, Micheal, Omoruyi O, Lyle R(Treasurer)

Meeting Called to Order: 6:33PM

Opening Prayer: Ashley C

Acknowledgement: *"We acknowledge that we are on the traditional land of Treaty 6 and home of Métis Nation of Alberta Region 4. We also acknowledge the Inuit and other diverse Indigenous peoples whose ancestors have marked this territory for centuries, a place that has welcomed many peoples from around the world to make their home here."*

Approval of Agenda: Stephanie B

Second: Lyle R

Motion Carried.

Approval of May 27th meeting minutes: Stephanie B

Second: Dani S

Motion Carried.

❖ PRINCIPAL'S REPORT (Carm Shim)

School Council

	Budget
Division Allocation	\$2,481,256
Fixed Staff Costs	(\$2,340,296)
Other Staff Costs	(\$59,950)
School Revenues	\$279,550
Operating Expenses	(\$355,926)
Ending Balance	\$4,634

📅 COSC – save the date. November 18 Lumen Christi Principal and 2 council

members. Process work as the division plans for the next 3 years Division Plan

for Continuous Growth. 6:45pm-8:30pm. Save the date! More information to

come.

☐ Staffing

☐ Welcome New Staff:

**☐ Mr. Neri, Mr. Funaro, Ms. Comeau (welcome back), Mr. Ramos,
Mr. Kearns, Mr. Sarnelli, Ms. Gallace, Mr. Podlowski**

☐ Mrs. Esposito-Neri – retired but in classrooms providing inclusive supports

☐ Student Enrollment

☐ 464 students at school on September 29 count increase of 50

☐ Gr 7 – (176) Gr 8 - (155) Gr 9- (133)

☐ School Communication

**☐ Ongoing communication to families will be on a regular basis through
School Messenger,**

**a. Some weeks will be more than others depending on what needs
to be shared**

☐ School Website – Has been updated throughout thanks to Mrs. Fiege.

If you notice anything outdated on there, please let us know.

**☐ Instagram – Ms. Gallace – is new to this role. Thank you for your
patience as she begins to develop an ongoing plan.**

☐ School Opening Mass

☐ First Mass at St. Matthew was on September 18 – students overall have been doing an excellent job being respectful during Mass. Mrs. Underwood is our Chaplain this year.

☐ We have a small number of students without forms which we will continue to collect

☐ Concession

☐ Opening in October after Thanksgiving

o Have had small items sold this week

☐ Healthy Hunger starts in November

☐ Social Justice Activities

☐ So far – Terry Fox amount approx. \$1500

☐ Socktober TBD

☐ Future will be - donations to the Poppy Foundation, Christmas Hampers, Christmas Dance collection, toy drive

☐ President's Choice Grant/Conquer Hunger Grant (EC Schools Foundation)

☐ Supply for students who are aware of financial hardship

☐ Snacks for the entire school – eg apples. Started in September

☐ Welcome BBQ, Pancake breakfast

☐ Approx. \$11,000 PC and \$2000 ECF

☐ School Safety - Fire Drills/Lockdown

☐ 6 Fire drills and 3 lockdowns per year. Most often it is with students

☐ Parents will get a message when a practice – through School Messenger

☐ We have had 2 fire drills so far and hope to have another one before the Snow Fall. We will be having lockdown practice soon as well.

☐ Verification of Registration –Parent Portal – School Engage

☐ needs to be completed in the Parent Portal – School Engage

☐ important to have updated information – medical, phone numbers, emergency contacts

☐ Summary Reports/Parent Portal Power Teacher Pro

☐ Parents should be seeing assignments/exams posted when they are assigned to students. Should include a description of the task. If you are not seeing this – first contact is that classroom teacher.

☐ Feedback should be reported in timely manner following the assessment – keeping in mind a written exam will take longer to mark than a M/C exam

☐ Any concerns speak to the teacher directly – open communication

☐ Google Classroom

☐ Google Classroom – Teachers post material. If you want notifications, you can be set up. Not the same access as a student.

☐ If students are sick, they can follow along with what they missed.

Teachers can be contacted when students are sick, but replies will be

at the end of the day.

📌 Parents can see through their child's Google Classroom

📌 Athletics

📌 Thank you to all the staff for their time and commitment to our Soccer teams and cross country. Soccer is still going, Volleyball tryouts starting

📌 Soccer – Ms. Gallace, Mr. Deluca, Mr. Sarnelli, Mr. Kearns

📌 X-Country – Ms. Housch

📌 Volleyball starting next

📌 PD Day – October 2

📌 Upcoming Dates: November 24, January 12, March 2, May 5, June 16

OCTOBER

2 School PD – NO SCHOOL STUDENTS

3 EAP 7 Leadership Symposium – Lumen Christi 9:00am-2:15pm

8 Thanksgiving Celebration

6/10 Grade 7 Retreat to Birch Bay (Two separate groups)

13 Thanksgiving Holiday – NO SCHOOL

31 Halloween Activities PM

NOVEMBER

6 Remembrance Day Memorial

8-12 Remembrance Day/November Break Weekend – NO SCHOOL

27 Celebration of Learning 1:30 – 5:30pm

DECEMBER

18 Advent Mass at St. Matthew

18 Full Day Thursday

19 Half Day Friday

20-Jan 4 Christmas Holidays

New business

ASCE \$500 grant- \$1500 has been bank over the last 3 years – new council to decide the distribution of the funds.

❖ **ELECTIONS (Ashley C)**

❖ Nomination for Chair

Approval for Stephaine boom: Ashley C

Second: Dani S

Motion Carried.

Nomination for Vice Chair

Approval of Omoruyi Obaseki: Ashley C

Second: Stephanie B

Motion Carried.

Nomination for Treasurer

Approval of Lyle Radke: Ashley C

Second: Stephaine B

Motion Carried.

Nomination for Secretary

Approval of Danielle Schwab: Ashley C

Second: Stephaine B

Motion Carried.

Tentative meeting schedule- Nov 24th, Jan 12th, March 2nd, May 5th, June 16th

Motion to Adjourn: Stephanie B

Second: Dani S

Meeting Adjourned: 6:52 PM

Minutes for Cardinal Leger Junior High Fundraising Association Meeting Wednesday, Oct 1st, 2025

Attending: Ashley C (Chair), Carm Shim (Principal), Breanne Fiege (Vice-Principal), Dani S (Secretary), Elssa V, Stephanie Boom (Vice chair), Melissa R, Jessica, Micheal, Omoruyi O, Lyle R(Treasurer)

Meeting Called to Order: 6:53 PM

Approval of Agenda: Stephaine B

Second: Dani S

Motion Carried.

Approval of May 27th meeting minutes: Stephanie B

Second: Dani S

Motion Carried.

ELECTIONS (Ashley C)

❖ Nomination for Chair

Approval for Stephaine boom: Ashley C

Second: Dani S

Motion Carried.

Nomination for Vice Chair

Approval of Omoruyi Obaseki: Ashley C

Second: Stephanie B

Motion Carried.

Nomination for Treasurer

Approval of Lyle Radke: Ashley C

Second: Stephaine B

Motion Carried.

Nomination for Secretary

Approval of Danielle Schwab: Ashley C

Second: Stephaine B

Motion Carried.

Removal of Ashley Commandeur as signing officer

Motion: Stephaine

Second: Dani S

Motion Carried.

Nomination to add Stephaine Boom as signing officer.

Motion: Dani S

Second: Omoruyi O

Motion Carried.

Nomination to add Lyle Radke as signing officer.

Motion: Stephaine B

Second: Omoruyi O

Motion Carried.

❖ **FUNDRAISERS**

New council members will decide on what fundraisers work best.

❖ **FINANCIAL REPORT (Ashley C)**

- Ashley presented the financial statements.
- **Casino Account** – The closing balance as of Sept 28th, 2025, was \$45413.70.
- **General Account** – The closing balance as of Sept 28th, 2025, was \$2615.43.

❖ **CASINO UPDATE (Ashley C)**

- Our next casino is slotted for the 4th quarter of 2026 – Oct/ Nov/ Dec.
Our deposit from our Oct 19/20th 2024 casino was \$79762.78.

❖ **SCHOOL WISH LIST –**

Transportation -\$10000

Approval: Stephaine B

Second: Michael

Motion Carried.

Atlas-\$1500

Approval: Dani S

Second: Stephanie B

Motion Carried.

Chrome Books-\$10000

Approval: Omoruyi O

Second: Stephaine B

Motion Carried.

P. E equipment-\$1000

Approval: Lyle R

Second: Stephaine B

Motion Carried.

Music instruments-\$5000

Approval: Lyle R

Second: Stephanie B

Motion Carried.

Science equipment-\$3000

Approval: Omoruyi O

Second: Stephanie B

Motion Carried

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Christmas social justice fundraising matching-\$3000

Approval: Omoruyi O

Second: Stephaine B

Motion carried.

Tentative meeting schedule- Nov 24th, Jan 12th, March 2nd, May 5th, June 16th

Motion to Adjourn: Stephaine B

Second: Dani S

Meeting Adjourned: 7:15PM